

Patient Transport Assistant – Los Angeles, CA

Join Vision To Learn and make a direct impact in your community by helping provide vision services to school-aged children in underserved communities who would otherwise go without access to care. **Competitive pay, no federal holidays.**

Vision To Learn is the largest school-based vision care nonprofit in the country. VTL exists to address one basic premise – if you can't see, you can't learn. Vision To Learn provides eye exams and glasses to students in underserved communities at no cost to them or their families to help them succeed in school and in life. Founded in Los Angeles in 2012, Vision To Learn has since expanded to schools across the country. Vision care is critical as 80% of all learning during a child's first 12 years is visual, we work to solve the problem of lack of access by partnering with school districts to provide eye exams and glasses at no charge to families. We have provided over 3 million vision screenings, 600,000 eye exams and 500,000 new, prescription glasses in the last decade.

Who We Are

We are a group of friendly, high energy, knowledgeable, and quality-oriented professionals committed to Vision To Learn's mission. We approach our work with a value system of service excellence, empathy, integrity, open communication, empowerment, and an eagerness to help the communities we serve.

Position Description Vision To Learn is seeking a qualified candidate for a Patient Transport Assistant in Maryland. **This position will be part-time 30 hours per week, and will pay \$17.28 per hour. (approximately 8:00 am- 2:00pm)**

Key position responsibilities:

- Assist the clinic team with the transport of patients (students) from their designated classroom to the mobile clinic and back to class once exam is complete.
- Maintain accurate rosters of students examined and those to be examined daily.
- Knowledge of basic office duties- printing, filing, etc.
- Maintain the highest possible professional standards in safety and customer service to the patients (students) while under your supervision.
- Maintain control and monitor behavior of students waiting to be examined and report any concerns to appropriate school personnel and VTL Optician on clinic.
- Report any concerns or issues with students to Optician on clinic.
- Prepare and maintain daily reports as needed.
- Support the field staff by maximizing the number of students that can be seen.
- Provide positive on-site experience with the site point of contact and field staff.
- Ability to lift up to 20 lbs and to exert well-paced mobility for an 8-hour shift including standing, walking, bending, and squatting
- Other duties as assigned by Program Manager and/or clinical staff on site.

Qualifications

- High School Diploma
- Valid CA Driver's license
- Knowledge of Microsoft office Word and Excel

- Experience working with children and school administration, teachers and staff helpful but not required
- Excellent organizational and prioritization skills
- Strong interpersonal and written communication skills
- Must pass Department of Justice background check (LiveScan), fingerprinting, TB, and drug test
- Fluency in Spanish or other languages is a plus
- Optician experience is a plus

Successful candidates will have a proven track record for success, with positive, proactive attitudes who are dedicated to our mission - *To provide kids with the glasses they need to succeed in school and in life.* Vision To Learn is a rapidly growing organization and team players are critical to our collective success. For more information, please visit www.visiontolearn.org.

News To Share

In 2022, Vision To Learn was selected by two-time Pulitzer Prize winning New York Times columnist Nicholas Kristof as a recipient of the well-known [Holiday Impact Prize](#). This Prize recognizes non-profits helping children in need through outstanding, heroic work that changes communities for the better. <https://kristofimpact.org/> <http://tiny.cc/VTLKristof>

The work done by VTL has also been featured in *The Washington Post*, ESPN, PBS News Hour, countless local television pieces and newspaper articles. VTL was commended by the US Senate in a bi-partisan resolution signed by 43 Senators. In terms of evidence-based service, glasses provided by VTL have been found to have a high impact on the academic success of students by researchers at both UCLA Mattel Children's Hospital and Johns Hopkins University.

Vision To Learn is committed to a diverse staff and to a culture that holds equity as a value and a priority. VTL welcomes applicants who bring a variety of perspectives, experiences, and competencies. People of color, women, people with disabilities, and LGBTQIA+ persons are strongly encouraged to apply. VTL is an equal opportunity employer and does not discriminate based on race, creed, color, religion, ethnicity, national origin, party or political affiliation, sex, sexual orientation or gender identity, age, disability, veteran status, marital status, or any illegal or prohibited factor. We will consider for employment all qualified applicants, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance.

As a direct healthcare provider and to protect the health and well-being of our employees, VTL has implemented best practices for ensuring a clean and safe work environment. Employees will be asked to provide proof of COVID-19 vaccination and pass a Department of Justice background check/fingerprinting (LiveScan), TB, and drug test.

Qualified applicants should email resume and cover letter to Uzi@visiontolearn.org Kevin.Halcomb@visiontolearn.org and careers@visiontolearn.org.

Job Type: Part-Time
17.28/hr