



Optometric Technician– Full Time – Newark, New Jersey

Compensation: \$25-\$30/HR + benefits

About Vision To Learn

Join Vision To Learn and make a direct impact in your community by helping provide vision services to school-aged children in underserved communities who would otherwise go without access to care.

For more information about career opportunities, please visit our website

www.visiontolearn.org

Vision To Learn is the largest school-based vision care nonprofit in the country. VTL exists to address one basic premise – if you can't see, you can't learn. Vision To Learn provides eye exams and glasses to students in underserved communities at no cost to the students or their families to help them succeed in school and in life. Founded in Los Angeles in 2012, Vision To Learn has since expanded to schools across the country. Vision care is critical as 80% of all learning during a child's first 12 years is visual.

Vision To Learn works to solve the problem of lack of access by partnering with school districts to provide eye exams and glasses at no charge to families. We have provided over 3.5 million vision screenings, 690,000 eye exams and 570,000 new, prescription glasses in the last decade.

Who We Are

We are friendly, high energy, knowledgeable, and quality-oriented professionals committed to Vision To Learn's mission. We approach our work with a value system of service excellence, empathy, integrity, open communication, empowerment, and an eagerness to help the communities we serve.

We are looking for an Optometric Technician like you to join our team with a positive, proactive attitude, and commitment to our mission.



Position Description

Vision To Learn is currently seeking a qualified candidate for a full –time New Jersey Optometric Technician. Work hours are Monday thru Friday with 2-3 Saturdays per year. The Optometric Technician will primarily work during school hours.

Key position responsibilities include

Patient Responsibilities

- Oversee assigned inside lane eye exams operation. An inside lane is an interior eye exam operation with portable optometric equipment inside of a school or community building with a licensed optometrist. The inside lane may transition to a mobile clinic operation in the future.
- Oversee assigned mobile and/or inside lane eye clinic operation
- Maintain optimal professional standards
- Pre-test children before seeing the optometrist
 - Pretesting includes (but is not limited to) chief complaint, patient and family medical history, familiarity with auto-refractor, auto-lensometer, pupillometer, and fundus photography
- Assist patients with frame selections to ensure optimal fit and patient satisfaction
- Conduct vision screenings using a Welch Allyn Spot Check Vision Screener
- Complete and prepare daily reports, and meet deadlines
- Make follow-up calls to patient caregivers for feedback
- Study and follow Vision To Learn health and safety protocols
- HIPAA compliance

Clinic Responsibilities

- Maintain optimal driver safety standards when driving, parking, and using the vehicle
- Setup the clinic, monitor and replenish inventory, and ensure all patient and administrative paperwork facilitates an efficient workflow each workday
- Load, secure, inspect and fuel vehicle as necessary
- Keep vehicle and internal work areas clean and organized at all times

Inside Lane Responsibilities

- Transport inside lane eye exam equipment in personal vehicle to and from schools and community organizations.



- Setup and breakdown the inside lane operation, monitor and replenish inventory, and ensure all patient and administrative paperwork facilitates an efficient workflow each workday.
- Maintain optimal driving when commuting to and from school and community organizations, in particular with inside lane eye exam equipment.
- Keep the inside lane operation work areas clean and organized at all times.
- Operate mobile clinic as needed.

Additional responsibilities as needed

Who You Are

- Ability to display exceptional interpersonal skills when interacting with children, site contacts, patient families, and in all internal/external work interactions
- Desire to work in a fast-paced, dynamic environment and have technical skills
- Desire to be cross trained to expand your skillset
- Self-starter who is confident to implement Vision To Learn protocols and embrace a remote setting with limited supervision
- Excellent organizational and prioritization skills
- Strong interpersonal and written communication skills
- Able to lift up to 30 lbs. and to exert well-paced mobility for an 8-hour shift including standing, walking, bending and squatting

Qualifications

- Optometric experience preferred
- Valid driver's license required, with a good driving record and familiarity with greater Newark area geography and with phone GPS; driving transcript must be provided
- Successful track record of working with children and diverse types of people
- Must pass company and CMS background checks and drug test
- Experience using Microsoft Office – Outlook, Excel, Word; Prior optometric EHR/EMR charting experience, and ability to quickly learn project management systems
- Bilingual English/Spanish written/verbal communication skills a plus

Successful candidates will have a proven track record for patient care, with positive, proactive attitudes who are dedicated to our mission. Vision To Learn is a rapidly growing organization and team players are critical to our collective success.



Vision To Learn is committed to a diverse staff and to a culture that holds equity as a value and a priority. VTL welcomes applicants who bring a variety of perspectives, experiences, and competencies. People of color, women, people with disabilities, and LGBTQIA+ persons are strongly encouraged to apply. VTL is an equal opportunity employer and does not discriminate based on race, creed, color, religion, ethnicity, national origin, party or political affiliation, sex, sexual orientation or gender identity, age, disability, veteran status, marital status, or any illegal or prohibited factor.

As a direct healthcare provider and to protect the health and well-being of our employees, VTL has implemented best practices for ensuring a clean and safe work environment. Employees will be asked to pass a Department of Justice background check/fingerprinting (LiveScan), child abuse history clearance, TB, and drug test

Qualified applicants should email resume and cover letter to nissa.dalal@visiontolearn.org and careers@visiontolearn.org.

Benefits:

Health Insurance

Vision Insurance

Paid Time Off

401(k)

Employee Assistance Program

Flexible Spending Account

Dental Insurance